

**New Durham Board of Selectmen  
Thursday, October 21, 2010  
Budget Review  
Town Hall – 7PM**

Present: Terry Jarvis, Fred March

Also Present: Alison Rendinaro, David Shagoury, David Stuart, Fred Quimby, Max Crowe, Mary McHale

Absent with Apologies: David Bickford

**Call to order was made by Chair Jarvis at 7:01 PM**

**4290-40 ~ Forestry Budget**

David Stuart presented the Forestry Budget. He recommended an increase to the Forest Fire Suppression line of \$1,500, as this year was significantly dry, and there is still hunting season ahead of us. He decreased the Training line by \$500. Mr. Stuart would like to host a program with an outside instructor. He explained that most state training are free, and he encourages attendance at those trainings. The \$1,000 remaining in the line should cover the cost to host a training program. He decreased the Fuel line by \$300. Mr. Stuart explained that at the Highway Garage, the fuel use of Forestry is not recorded separately from the Fire Department. This will be addressed. He also added a line in the Budget for Drinking Water, which he added \$300 to. He added \$4,500 to the Forestry Equipment line to purchase all-season snow mobile tracks to be used on the Mule. They will work during mud-season, but will be used primarily to replace the Fire Department snow mobile. Finally Mr. Stuart decreased the Forestry Clothing line from \$1,600 down to \$400. He explained that the Forestry equipment is well stocked, and he has a good inventory of gear for next year.

Motion by Chair Jarvis to accept the Forestry Budget 4290-40 as presented, Seconded by Selectmen March, vote 2-0. (7:18PM)

**4550 ~ Library Budget**

Max Wirestone presented the Library Budget, accompanied by Library Trustee Treasurer, Fred Quimby. The Library budget is waiting for the Board of Selectmen to make a decision about salaries, etc. The cost of electricity will be down next year for the Library because of the new energy savings light system that was installed this year. The Library will likely save 40% in electricity. The Operating Budget presented is broken into sub categories for the Board. The Friends of the Library contributed significantly to the Library this year, and as such, the operating costs for patron programming is decreased. The overall operating budget of the Library has increased by \$300 or 1.4%.

Motion by Chair Jarvis to accept the Library budget as presented, Seconded by Selectmen March, vote 2-0. (7:30PM)

**4240 ~ Building Inspector Budget**

Arthur Capello presented the Building Inspector Budget. The Board asked where the cost to contract an outside BI in his absence will come from. Mr. Capello explained that since he is paid hourly, the cost will come out of his wage line. He said he will start planning for that in early spring. The overall budget for the Building Inspector has decreased by \$256. The mileage and office supply lines have decreased. All other lines have been level funded.

Motion by Chair Jarvis to accept the Building Inspector budget as presented, Seconded by Selectmen March, vote 2-0.

#### **4411~ Health Officer Budget**

Arthur Capello presented the Health Officer Budget. The immunization line will be deleted from this budget and added to the Personnel Administration budget, which will create a \$500 decrease in budget 4411. The rest of the budget has been level funded, making the total budget \$1,900.

Motion by Chair Jarvis to accept the Health Officer budget, seconded by Selectmen March, vote 2-0 (7:37PM)

#### **4191 ~ Planning Board Budget**

David Allen presented the Planning Board budget. He began with the compensation line, requesting an increase of \$3,510. Some of that would include eight hours per week of clerical support, to begin after Town Meeting on April 1<sup>st</sup>, 2011, and would be spread out among Planning, Zoning, and Conservation. Mr. Allen submitted letters to the Board of Selectmen and Budget Committee from the Chairs of Planning and Zoning, asking for the clerical support for mailings, copies for the Boards and Commission, and filing (current and back log). Chair Jarvis would like to propose that the Land Use wages spread out among the three Boards and Commissions (4191, 4192, and 4612), to accurately reflect where Mr. Allen's time is going. She also noted that MRI will be performing an analysis of the Land Use position, prior to the Board approving any wage increases or clerical support.

Contracted Services for the Planning Board have decreased from \$4,800 to \$1,000. The Master Plan review is still three to six years out for the Planning Board, the earliest it will be looked at is 2013, as it is a ten year process. The total cost will be about \$10,000. Advertising has decreased by \$450. The Software License line has increased from \$180, to \$1,200. There was an oversight of a \$400 cost, for the annual fee for Arc View software, in last year's budget, which is reflected in this year's actual. Mr. Allen is requesting \$800 to purchase Community Viz software, which will provide 3 dimensional analysis for land planning, and building inspection. Mr. Allen will provide more information to the Board as to whether the software can be accessed by more than one computer, and whether it is compatible with any of the current software in town (assessing, taxes, etc). There is a decrease in Postage from \$400 to \$200. The total increase for the Planning Board budget is \$827, which is about a 2% increase.

Motion by Chair Jarvis to accept the Planning Board budget, seconded by Selectmen March, vote 2-0

#### **4192 ~ Zoning Board of Adjustments Budget**

David Allen presented the ZBA budget. The total budget is decreased by \$100 this year, which is about a 10% decrease.

Motion by Chair Jarvis to accept the ZBA budget, seconded by Selectmen March, vote 2-0.

#### **4612 ~ Conservation Commission Budget**

David Allen presented the Conservation budget. There is a slight increase to this budget, which consists of a \$50 increase for the water quality test of Merrymeeting Lake. This is a shared cost with the Merrymeeting Lake Association. The town and MMLA split the bill. MMLA contracts with UNH Co-operative Extension. This is a "best guess" as to an increase in test rate. There is an increase in the Dues and Fees as the Town is now working with Strafford Rivers Council in conjunction with Moose Mountain Regional Greenways. There was a decrease in Meeting & Conferences and Postage.

Motion by Chair Jarvis to accept the Conservation budget, seconded by Selectmen March, vote 2-0. (8:30PM)

**4195 ~ Cemetery Budget**

The Cemetery budget is decreased by \$50, bringing the budget from \$3,750 to \$3,700. The Board has a couple of questions for the Cemetery Trustees; 1- what does the supply line entail, and 2- what the Capital Reserve Fund is for. The Board will postpone this budget until the questions are answered. AC Rendinero will contact the Cemetery Trustees.

**4290-20 ~ Emergency Management**

There is no change from last year's budget. AC Rendinero will let EM Director Ken Quigley know that he can put the mileage from the many meetings he attends under that line.

Motion by Chair Jarvis to accept the Emergency Management budget, seconded by Selectmen March, vote 2-0

**4316 ~ Street Light Budget**

The Board recommended increasing the Street Light budget from \$5500 to \$6000, as the cost of electricity will increase next year.

**Motion by Chair Jarvis to approve the Street Light budget – 4316 – at \$6,000, seconded by Selectmen March, vote 2-0.**

**4711 ~ Principle Long-Term Note**

The Board will postpone this budget. AC Rendinero will go back and check the numbers for this line.

**4721 ~ Interest Long-Term Note**

**Motion by Chair Jarvis to approve the Interest Long-Term Note budget– 4721- at \$37,353, seconded by Selectmen March, vote 2-0.**

**4723 ~ Interest of Tax Anticipation Note**

**Motion by Chair Jarvis to approve the Tax Anticipation Note - 4723- at \$5,000, seconded by Selectmen March, vote 2-0.**

Out of thirteen budgets presented tonight, three were approved, eight were accepted, and two postponed.

**Other Business:** The ZBA approved the Board request for a variance to install a bulletin board outside of Town Hall.

**Motion by Chair Jarvis to appropriate \$1000 for a 72 X 48 3-window Bulletin Board with the posts, seconded by Selectmen March, vote 2-0**

Hearing no other business:

**Motion by Chair Jarvis to adjourn, seconded by Selectmen March, vote 2-0.**

Adjourned at 8:57 PM.

*Respectfully Submitted,  
Alison Rendinero*